Job Description

9th Floor Tanzanite Park, Victoria, Dar es Salaam, Tanzania | +255 758 778 886 | info@empower.co.tz

Job Title
Operations Manager

Job Location
Dar es Salaam

Category
-

Job Type
Full Time

Job level
Intermediate

Industry
Logistics & Operations

Open to Expatriates
Only Open to Tanzanian Nationals

Minimum Requirements

Min Budget
-

Max Budget
-

Primary Industry
Logistics & Operations: 5 Years

Secondary Industry
-

Primary Category
-

Secondary Category
-

Certificate
-

Qualification
-

Summary

The Operations Manager oversees all administrative and operational activities within an urban beverage distribution environment. The role is responsible for managing operational performance, revenue, costs, and cash flow while ensuring efficient resource utilization, staff development, compliance with safety standards, and strong client relationships.

Responsibilities

- Manage all administrative and operational activities associated with urban beverage distribution.
- Oversee people management routines, including staff training, development, engagement, and safety processes.
- Manage the financial aspects of operations, including revenue, costs, and cash flow.
- Ensure achievement of operational and administrative performance indicators.
- Lead, motivate, train, and develop administrative and operational teams to meet performance targets.
- Ensure compliance with relevant legislation and maintain safe working conditions for all employees.
- Manage company assets, including vehicles, equipment, and other operational resources.
- Maintain strong relationships with clients and their customers to ensure high levels of satisfaction.
- Develop and manage supplier relationships to support operational requirements.
- Ensure compliance with company and client procedures, standards, and specifications.
- Ensure the proper use of company uniforms and protective equipment.

Education & Qualifications

- Bachelor’s Degree in Business Administration, Operations Management, or a related field.

Requirements

- At least 5+ years of experience in logistics, operations, or distribution, with 3 years in an operations management role. Proven experience managing operational teams and financial activities, including revenue, costs, and cash flow.

Characteristics

- Strong leadership, team management, and development skills.
- Ability to manage financial operations and maintain profitability.
- Excellent communication and relationship-building skills.
- Strong organizational and resource management abilities.
- Effective problem-solving and decision-making skills.
- Knowledge of workplace safety standards and relevant legislation.
- Flexibility and adaptability in a dynamic operational environment.

Driving Licence

Not Required

To Apply for This Job Click Here