



# Job Description

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<b>Job Title</b> Technician: Electrical Maintenance	<b>Job Location</b> Zanzibar City	<b>Category</b> -
<b>Job Type</b> Full Time	<b>Job level</b> Intermediate	<b>Industry</b> Facilities Management
<b>Open to Expatriates</b> Only Open to Tanzanian Nationals		

## Minimum Requirements

<b>Min Budget</b> -	<b>Max Budget</b> -	<b>Primary Industry</b> Facilities Management: 5 Years
<b>Secondary Industry</b> -	<b>Primary Category</b> -	<b>Secondary Category</b> -
<b>Certificate</b> -	<b>Qualification</b> -	

## Summary

Electrical Maintenance is responsible for implementing the maintenance policy defined by the Technical Director and ensuring compliance, availability and optimal operation of Electrical devices and systems

## Responsibilities

- Perform preventive and corrective maintenance tasks and inspections on electrical systems within terminal buildings.
- Identify required tools and PPE for inspections and maintenance, ensuring full availability before and during maintenance activities.
- Ensure tools and PPE required for immediate intervention, maintenance, and repairs are available and properly used during inspections.
- Execute inspection, maintenance, and troubleshooting of electrical systems in compliance with approved procedures and technical standards.
- Prepare and submit accurate and timely reports for all maintenance inspections, daily log activities, and work tasks.
- Ensure all maintenance reports are handed over to the Assistant Engineer within the required timelines as per maintenance schedules.
- Raise requests for materials and spare parts required for repair works, ensuring approval from the Assistant Engineer prior to use.
- Ensure strict compliance with all safety requirements during inspection and maintenance activities.
- Maintain consistency and timely execution of all assigned maintenance activities.
- Propose improvements and modifications to task lists and inspection forms to enhance efficiency and relevance.
- Communicate effectively with internal teams regarding progress and status of maintenance activities.
- Adhere to safe work practices at all times during maintenance operations.

## Education & Qualifications

### Minimum Qualifications

- Vocational education and training certificate in Electrical or Electronic Studies
- At least 5 years of proven experience in maintenance of electrical and electronic systems

- Proficiency in Swahili

#### Preferred Qualifications

- Additional training in electrical systems or infrastructure maintenance is an added advantage
- Certification or training in electrical installation or maintenance from recognized institutions is an added advantage
- Experience in large infrastructure environment or electrical systems is an added advantage
- Proficiency in English is an added advantage

## Requirements

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#### Technical

- Electrical systems basics
- Electrical equipment maintenance
- Tools and testing equipment
- Basic computer skills

#### Behavioral

- Time management
- Work discipline
- Safety awareness
- Learning agility
- Operational flexibility

#### Power

- Task execution ownership
- Team collaboration
- Issue escalation judgment
- Attention to detail

## Characteristics

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- Complete all electrical maintenance tasks and inspections within planned schedules
- Submit accurate maintenance reports and logs on time without delays
- Maintain proper documentation and timely handover of maintenance reports
- Execute all electrical works in compliance with safety procedures and regulations
- Identify and escalate electrical faults promptly to prevent operational disruptions
- Maintain readiness of tools, equipment, and PPE for all maintenance activities
- Support continuous operation of electrical systems with minimal downtime
- Contribute to improvement of maintenance practices through feedback and task optimization

## Driving Licence

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Not Required

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